

Resident Director

April 2025



Position Description

Position Title: Resident Director

Reports To: Artistic Director

Engagement Type: Fixed-Term Project Engagement

Location: Melbourne [Yarraville / Seddon]

Application Deadline: Monday 12th May at 5pm

Commencement Date: Thursday 24th July [some ad-hoc preparation beforehand]. See Working Conditions below for specific dates.

Remuneration: Fixed Fee of \$1400 (approx. 6 days rehearsal plus preparation)

Position Summary

We are seeking an enthusiastic and collaborative Resident Director to work alongside our Creative Team for an upcoming production aimed at **primary school-aged audiences**. This is a resident-style role where the creative vision will already be established. The Resident Director will help rehearse the production and support cast members to maintain high performance standards. This is a fantastic opportunity for a director passionate about musical theatre, theatre for young audiences, and theatre in education (TIE).

Key Responsibilities

- Collaborate closely with the creative team to understand and uphold artistic intentions.
- Lead rehearsals to ensure the production remains true to the original creative vision.
- Report regularly to the Creative Team on any artistic or logistical issues that arise, e.g. staging adjustments required.
- Rehearse scripted post-show discussions.
- Foster a positive, inclusive, supportive and professional rehearsal environment.
- Maintain a focused, efficient rehearsal room, ensuring time is used effectively and rehearsals stay on schedule.
- Support and coach cast members with notes, feedback, clarification and adjustments as needed to maintain high performance standards.
- Attend production meetings, rehearsals, and debriefs as required.

Key Selection Criteria

Essential:

- Demonstrated experience in directing for theatre, preferably including work in theatre for young audiences or theatre in education (TIE) settings.
- Strong communication, leadership, and collaboration skills with attention to detail.
- Ability to maintain and rehearse a show that has been creatively set by others.
- Highly developed interpersonal and leadership skills, with an ability to work positively and collaboratively with creative teams, cast, and production staff.
- Strong time management and organisational skills, including the ability to work independently and problem-solve when required.
- A passion for creating high-quality, accessible theatre for young people.

Desirable:

- Experience working in a **resident director** capacity or similar.
- Experience with **musical theatre** productions.
- Ability to deliver workshops and/or lead post-show discussions with young audiences.
- Experience working in touring productions or adaptable performance environments.

Personal Attributes

- Enthusiastic, reliable, and adaptable.
- Positive attitude with a solution-focused approach to challenges.
- Comfortable working in a fast-paced, creative environment.
- A collaborative spirit and respect for the creative process.
- A strong commitment to creating a safe environment.
- Passion for making meaningful theatre experiences for young audiences.

Working Conditions

- Rehearsals are during the day as follows:
 - Thursday 24th July - all day
 - Friday 25th July - ½ day morning
 - Monday 28th July - ½ day afternoon
 - Tuesday 29th July - all day
 - Wednesday 30th July - all day
 - Thursday 31st July - all day
 - Friday 1st August - ½ day morning
 - Please note, specific start times will be confirmed but there is no flexibility with these call times.
- You will direct two shows, both of which are plays with songs lasting 40-45 minutes plus a structured and scripted Question & Answer session.

Project details

You will direct two shows, which are adaptations of children's books nominated by the Children's Book Council of Australia (CBCA) for the Book of The Year Awards in celebration of Book Week.

We choose one book from the Picture Book category & one book from the Younger Readers Chapter Book category and create two 40-minute musical productions including original songs.

As far as we're aware, we're the only company adapting both a picture book and a younger readers chapter book each year; therefore, ensuring age-appropriate performances for all students.

Application Process

Please submit:

- A current CV.
- A cover letter explaining your relevant experience and why you are interested in this role.

Send applications to: admin@meerkatproductions.com.au

Applications close: Monday 12th May at 5pm

A note on recruitment:

Our creative team is committed to diversity and inclusion. We strongly encourage submissions from First Nations, culturally and linguistically diverse backgrounds, neurodiverse individuals, people with disabilities, and those who identify as LGBTQIA+. If you have any questions or access requirements, feel free to contact us at

admin@meerkatproductions.com.au